



Private Management for Public Facilities

POSITION DESCRIPTION

JOB TITLE: Kitchen Worker	COMPANY: SMG
DEPARTMENT: Food & Beverage	FACILITY: SMG Evansville
REPORTS TO: Executive/Sous Chef	FLSA: Hourly – Non-Exempt

POSITION SUMMARY:

This position works in the kitchens and in concessions preparing food items for the facility. This position maintains all kitchen functions. Responsible for cleaning of all china, glass, silver and serving equipment; facilitating all plate-up and delivery of all food the prospective functions; set-up and breakdown of all food for banquet buffets; cleaning of all Food & Beverage food prep and servicing areas, to include all kitchens and back hallways.

POSITION RESPONSIBILITIES:

- Fulfilling the service per each Banquet Event Orders (BEO).
- Maintaining all Kitchen equipment cleanliness and annual maintenance.
- Must be creative in designing buffet food presentations.
- Preparing recipes as directed.
- Must take direction well.
- Maintain clean safe working environment.
- Delivery of all food to prospective functions.
- Delivery and set-up and breakdown of all equipment to prospective functions
- Cleanliness in kitchen (s).
- Position is very hands on with excessive interaction with staff.
- Running and maintenance of the main dish machine.
- Other duties as assigned.

WORK CONTACTS:

Daily contact with the Executive Chef, Sous Chef, and other kitchen and catering / concession employees.





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PHYSICAL EFFORT:

This position requires stooping and lifting. Substantial standing, walking and lifting. Must be able to lift 30 lbs.

WORKING CONDITIONS:

Works throughout the building(s).

MINIMUM REQUIREMENTS:

- At least two (2) years of experience in a Food & Beverage environment.
- Strong ability to work with other staff members in the facility.
- Results oriented individual with the ability to meet required time lines.
- Must adhere to local Food Codes.
- Ability to undertake and complete multiple tasks.
- Ability to be creative with food presentations and maintain a quality product.
- Attention to detail.

To Apply:

Please send a copy of your most recent resume to:

Shelbi Brown
Old National Events Plaza
715 Locust Street
Evansville, IN. 47708
Email: sbrown@smgevanville.com
Fax: 812-435-5858

Applicants that need reasonable accommodations to complete the application process may contact- 812-435-5770

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

This job description portrays in general terms the type and level(s) of work performed and is not intended to be all-inclusive or to represent specific duties of any one incumbent. The knowledge, skills and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on-the-job training. The company reserves the rights to modify, supplement, delete, or augment the duties and responsibilities specified in the position description, in the company's sole and absolute discretion. Duties other than those expressly specified may be assigned from time to time.

